

PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
CONTINUING ENGINEERING AGREEMENT – ZHA, INC.

EXHIBIT II
TASK ORDER # 55-B2
4-20-22

AGREEMENT: Professional Engineering, Architectural, Project Inspection, Construction Management and Planning Services

OWNER: Panama City-Bay County Airport and Industrial District

CONSULTANT: ZHA Inc. and its sub-consultants noted below,

SUBCONSULTANTS: AVCON, Inc., NOVA and MySmartPlans

TASK ORDER DESCRIPTION: North Terminal Concourse Expansion Apron Expansion – Bidding & Award and Construction Administration Services

SCOPE OF SERVICES: The CONSULTANT shall provide professional engineering services to provide bidding & award and construction administration services related to the construction of a new Aircraft Apron to support the North Terminal Concourse expansion. The apron includes paving, drainage, stormwater management system modifications, security, potential relocation of some existing utilities, apron edge lighting and high mast lighting modifications, apron markings, final grading, grassing, and other components related to the project.

The apron will provide aircraft loading/unloading from the North Terminal Concourse expansion at the airport. The apron will be approximately 23,300 sy of PCC concrete and designed to accommodate all classifications of aircraft. The apron will connect to the existing terminal apron and will include apron edge lighting and high mast lighting as required. The apron expansion has been designed and is ready to be bid and constructed.

The bidding & award and construction administration services will include issuing bid documents for competitive construction bids, conducting pre-bid meetings and site tours, issuing addenda, evaluating the bids received and preparing a recommendation for award to airport board. Upon award of the contract, the CONSULTANT will provide all the required Construction Administration services to manage the project thru its completion and closeout. Generally, this will include participating in regular project meetings, reviewing the progress of the construction, reviewing monthly applications for payment, evaluating any change request, evaluating the progress related to the original construction schedule, provide regular updates to staff and the board and manage the closeout process.

SERVICES NOT INCLUDED: Services not included in this task order include any CEI services that would occur under a separate task order. All meetings with the CONSULTANT and his other SUBCONSULTANTS shall be considered a part of basic services.

SCHEDULE OF SERVICES: Services will begin immediately upon authorization. It is anticipated. Bid & Award will take 30-45 days. Construction is estimated to six months to Substantial Completion with Closeout taking an addition 30 – 45 days. Construction start is subject to funding approval and Notice to Proceed.

**PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
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COMPENSATION: As noted below

For a Total Not-To-Exceed Budget with monthly periodic billing for professional services for the North Terminal Concourse Expansion Apron Expansion – Bid & Award and Construction Administration Services, of One Hundred Ninety-seven Thousand Three Hundred Forty-six Dollars and No Cents (\$197,346.00), composed of the following components:

A. N-T-E Hourly Rate Basis for the CONSULTANT: Hourly compensation with monthly periodic billing to provide professional services for the North Terminal Concourse Expansion Apron Expansion – Bid & Award and Construction Administration Services with a Not-to-Exceed budget of Fifty-six Thousand Seven Hundred Eighty Dollars and No Cents (\$56,780.00).

B. Lump Sum Basis for SUBCONSULTANT (AVCON): Civil and Engineering expenses a budget of One Hundred Twelve Thousand Two Hundred Sixty-six Dollars and No Cents (\$112,266.00).

D. Allowance Basis for SUBCONSULTANT (NOVA): Material Testing expenses a budget of Twelve Thousand Six Hundred Dollars and No Cents (\$12,600.00).

E. Lump Sum Basis for SUBCONSULTANT (MySmartPlans): for project document management maintenance for monthly maintenance fees of Fourteen Thousand Seven Hundred Dollars and No Cents (\$14,700.00).

F. Reimbursable Expenses of One Thousand Dollars and No Cents (\$1,000.00).

End of Task Order

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, under seal, as of the day and year first above written above,

ZHA INCORPORATED

**PANAMA CITY-BAY COUNTY
AIRPORT AND INDUSTRIAL**

By: 

By: 

Print Name: Frederick J. Mellin, Jr.
Title: President/CEO

Print Name: Glen McDonald
Title: Board Chairman

PANAMA CITY - BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
CONTINUING ENGINEERING AGREEMENT - ZHA, INC.

TASK ORDER # 55-B2

N. Terminal Apron Bid & Award and Construction Admin. Services
4/20/2022

	Role (date)	Billing Rate	Bid & Award		Construction Admin.		Closeout		Task Total	
			Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee
ZHA FEE PROPOSAL										
HOME OFFICE PERSONNEL										
	Client Executive/Principle	\$ 200.00		\$ -	0	\$ -	0	\$ -		\$0
	Sr. Project Manager	\$ 180.00	16	\$ 2,880	48	\$ 8,640	6	\$ 1,080	70	\$12,600
	Project Manager	\$ 160.00	16	\$ 2,560	96	\$ 15,360	24	\$ 3,840	136	\$21,760
	Sr. Engineer	\$ 162.50		\$ -	0	\$ -	0	\$ -	0	\$0
	Engineer	\$ 150.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Sr. Architect/Planner	\$ 153.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Architect/Planner	\$ 135.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Sr. Designer	\$ 120.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Designer/Engineer Asst.	\$ 95.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Sr. Cost Estimator	\$ 152.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Cost Estimate Asst.	\$ 105.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Sr. Environmental Scientist	\$ 174.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Environmental Scientist	\$ 125.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Sr. Draftsperson/Technician	\$ 100.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Draftsperson/Technician	\$ 85.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Sr. Graphics Specialist	\$ 100.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Graphics Technician	\$ 55.00		\$ -	0	\$ -	0	\$ -	0	\$0
	Admin. Asst.	\$ 70.00	16	\$ 1,120	0	\$ -	15	\$ 1,050	31	\$2,170
	Office Clerk	\$ 62.50		\$ -	0	\$ -	0	\$ -	0	\$0
	Total Home Office Personnel		48	\$ 6,560	144	\$ 24,000	45	\$ 5,970	237	\$36,530
FIELD PERSONNEL (c)										
	Field Project Manager	\$ 135.00		\$ -	120	\$ 16,200	30	\$ 4,050	150	\$20,250
	Dep. Field Project Manager	\$ 120.00		\$ -		\$ -		\$ -	0	\$0
	Field Engineer	\$ 100.00		\$ -		\$ -		\$ -	0	\$0
	Field Inspector MEP	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
	Field Inspector Structural	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
	Field Inspector Architectural	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
	Field Inspector Airfield	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
	Field Office Admin. Asst.	\$ 73.87		\$ -		\$ -		\$ -	0	\$0
	Total Field Personnel		0	\$ -	120	\$ 16,200	30	\$ 4,050	150	\$20,250
SURVEY PERSONNEL										
	Surveying Manager	\$ 120.00		\$ -		\$ -		\$ -	0	\$0
	Party Chief	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
	Field Surveyor	\$ 60.50		\$ -		\$ -		\$ -	0	\$0
	Sr. Graphics Technician	\$ 85.00		\$ -		\$ -		\$ -	0	\$0
	Graphics Technician	\$ 65.00		\$ -		\$ -		\$ -	0	\$0
	Admin. Asst.	\$ 65.00		\$ -		\$ -		\$ -	0	\$0
	Office Clerk	\$ 60.00		\$ -		\$ -		\$ -	0	\$0
	Total Survey Personnel		0	\$ -	0	\$ -	0	\$ -	0	\$0
SUB TOTAL ZHA TEAM FEES			48	\$ 6,560	264	\$ 40,200	75	\$ 10,020	387	\$56,780
SPECIALTY SUB-CONSULTANTS										
	AVCON	\$ 106,920		\$ 11,920		\$ 95,000		\$ -		\$112,266
	NOVA	\$ 12,000		\$ -		\$ 12,000		\$ -		\$12,600
	MySmartPlans	\$ 14,000		\$ -		\$ 14,000		\$ -		\$14,700
		\$ -		\$ -		\$ -		\$ -		\$0
		\$ -		\$ -		\$ -		\$ -		\$0
	Reimbursable Expenses	\$ 1,000		\$ -		\$ 1,000		\$ -		\$1,000
	Markup on All Subs @ 5.00%			\$ 596		\$ 6,050		\$ -		
GRAND TOTAL				\$ 19,076		\$ 168,250		\$ 10,020	387	\$197,346