

PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
CONTINUING ENGINEERING AGREEMENT – ZHA, INC.

EXHIBIT II
TASK ORDER # 55-A2
4-20-22

AGREEMENT: Professional Engineering, Architectural, Project Inspection, Construction Management and Planning Services

OWNER: Panama City-Bay County Airport and Industrial District

CONSULTANT: ZHA Inc. and its sub-consultants noted below,

SUBCONSULTANTS: Fitzgerald Collaborative Group (FCG) and MySmartPlans

TASK ORDER DESCRIPTION: North Terminal Concourse Expansion – Bidding & Award and Construction Administration Services

SCOPE OF SERVICES: The CONSULTANT shall provide bidding & award and construction administration services to convert the current shell space on the 2nd floor of the north terminal into hold room space for passenger boarding from that area to ramp loading positions on the north apron area. The design includes the addition of new restrooms, and concession spaces and creation of passenger seating areas and gate boarding podiums and an exterior walkway with ramps and stairs from the 2nd level to the aircraft apron. The design also includes the removal of existing restrooms in the central terminal and addition of floor space to allow for the circulation from the central terminal.

Background: The OWNER has determined that additional passenger hold room space needs to be developed to accommodate new air carriers and increased aircraft size projected for future year's traffic. The North Terminal Concourse expansion has been designed and is ready to be bid and constructed.

The bidding & award and construction administration services will include issuing bid documents for competitive construction bids, conducting pre-bid meetings and site tours, issuing addenda, evaluating the bids received and preparing a recommendation for award to airport board. Upon award of the contract, the CONSULTANT will provide all the required Construction Administration services to manage the project thru its completion and closeout. Generally, this will include participating in regular project meetings, reviewing the progress of the construction, reviewing monthly applications for payment, evaluating any change request, evaluating the progress related to the original construction schedule, provide regular updates to staff and the board and manage the closeout process.

SERVICES NOT INCLUDED: Services do not include of project surveys. If required, these will be addressed in a separate task order.

SCHEDULE OF SERVICES: Services will begin immediately upon authorization. It is anticipated. Bid & Award will take 30-45 days. Construction is estimated to ten months to Substantial Completion with Closeout taking an addition 30 – 45 days. Construction start is subject to funding approval and Notice to Proceed.

COMPENSATION: As noted below

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The Total Fee for Bidding and Construction Administration Services for the Bag Make-up expansion with monthly periodic billing is of One Hundred Ninety-three Thousand Five Hundred Eighty-three Dollars and No Cents (193,583.00) which includes the following components:

- A. Hourly Not-to-Exceed Bidding and Construction Administration Services Fees for the CONSULTANT: Hourly compensation with monthly periodic billing to provide professional services, a Not-to-Exceed budget of Eighty-three Thousand Five Hundred Eighty Dollars and No Cents (\$83,580.00).
- B. Lump Sum Basis for Terminal Building Architectural and Engineering Fees for SUBCONSULTANT (FCG): Lump Sum compensation with monthly periodic billing to provide professional services, a Lump Sum fee of Eighty-eight Thousand Three Hundred Eighteen Dollars and No Cents (\$88,318.00).
- C. Lump Sum Basis for project document management maintenance for SUBCONSULTANT (MySmartPlans): for monthly maintenance fees of Twenty Thousand Six Hundred Eighty-five Dollars and No Cents (\$20,685.00).
- D. Allowance Basis for Reimbursable Expenses for CONSULTANTS reimbursable expenses a budget of One Thousand Dollars and No Cents (\$1,000.00)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, under seal, as of the day and year first above written above,

ZHA INCORPORATED

**PANAMA CITY-BAY COUNTY
AIRPORT AND INDUSTRIAL**

By: 

By: 

Print Name: Frederick J. Mellin, Jr.
Title: President/CEO

Print Name: Glen McDonald
Title: Board Chairman

PANAMA CITY - BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
CONTINUING ENGINEERING AGREEMENT - ZHA, INC.

TASK ORDER # 55-A2

N. Concourse Buildout Bid & Award and Construction Admin. Services
4/20/2022

Role (date)	Billing Rate	Bid & Award		Construction Admin.		Closeout		Task Total	
		Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee
ZHA FEE PROPOSAL									
HOME OFFICE PERSONNEL									
Client Executive/Principle	\$ 200.00		\$ -	0	\$ -	0	\$ -		\$0
Sr. Project Manager	\$ 180.00	16	\$ 2,880	80	\$ 14,400	6	\$ 1,080	102	\$18,360
Project Manager	\$ 160.00	16	\$ 2,560	160	\$ 25,600	24	\$ 3,840	200	\$32,000
Sr. Engineer	\$ 162.50		\$ -	0	\$ -	0	\$ -	0	\$0
Engineer	\$ 150.00		\$ -	0	\$ -	0	\$ -	0	\$0
Sr. Architect/Planner	\$ 153.00		\$ -	0	\$ -	0	\$ -	0	\$0
Architect/Planner	\$ 135.00		\$ -	0	\$ -	0	\$ -	0	\$0
Sr. Designer	\$ 120.00		\$ -	0	\$ -	0	\$ -	0	\$0
Designer/Engineer Asst.	\$ 95.00		\$ -	0	\$ -	0	\$ -	0	\$0
Sr. Cost Estimator	\$ 152.00		\$ -	0	\$ -	0	\$ -	0	\$0
Cost Estimate Asst.	\$ 105.00		\$ -	0	\$ -	0	\$ -	0	\$0
Sr. Environmental Scientist	\$ 174.00		\$ -	0	\$ -	0	\$ -	0	\$0
Environmental Scientist	\$ 125.00		\$ -	0	\$ -	0	\$ -	0	\$0
Sr. Draftsperson/Technician	\$ 100.00		\$ -	0	\$ -	0	\$ -	0	\$0
Draftsperson/Technician	\$ 85.00		\$ -	0	\$ -	0	\$ -	0	\$0
Sr. Graphics Specialist	\$ 100.00		\$ -	0	\$ -	0	\$ -	0	\$0
Graphics Technician	\$ 55.00		\$ -	0	\$ -	0	\$ -	0	\$0
Admin. Asst.	\$ 70.00	16	\$ 1,120	0	\$ -	15	\$ 1,050	31	\$2,170
Office Clerk	\$ 62.50		\$ -	0	\$ -	0	\$ -	0	\$0
Total Home Office Personnel		48	\$ 6,560	240	\$ 40,000	45	\$ 5,970	333	\$52,530
FIELD PERSONNEL (c)									
Field Project Manager	\$ 135.00		\$ -	200	\$ 27,000	30	\$ 4,050	230	\$31,050
Dep. Field Project Manager	\$ 120.00		\$ -		\$ -		\$ -	0	\$0
Field Engineer	\$ 100.00		\$ -		\$ -		\$ -	0	\$0
Field Inspector MEP	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
Field Inspector Structural	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
Field Inspector Architectural	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
Field Inspector Airfield	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
Field Office Admin. Asst.	\$ 73.87		\$ -		\$ -		\$ -	0	\$0
Total Field Personnel		0	\$ -	200	\$ 27,000	30	\$ 4,050	230	\$31,050
SURVEY PERSONNEL									
Surveying Manager	\$ 120.00		\$ -		\$ -		\$ -	0	\$0
Party Chief	\$ 105.00		\$ -		\$ -		\$ -	0	\$0
Field Surveyor	\$ 60.50		\$ -		\$ -		\$ -	0	\$0
Sr. Graphics Technician	\$ 85.00		\$ -		\$ -		\$ -	0	\$0
Graphics Technician	\$ 65.00		\$ -		\$ -		\$ -	0	\$0
Admin. Asst.	\$ 65.00		\$ -		\$ -		\$ -	0	\$0
Office Clerk	\$ 60.00		\$ -		\$ -		\$ -	0	\$0
Total Survey Personnel		0	\$ -	0	\$ -	0	\$ -	0	\$0
SUB TOTAL ZHA TEAM FEES		48	\$ 6,560	440	\$ 67,000	75	\$ 10,020	563	\$83,580
SPECIALTY SUB-CONSULTANTS									
FCG	\$ 84,112.00		\$ 12,617		\$ 71,495		\$ -		\$88,318
			\$ -		\$ -		\$ -		\$0
			\$ -		\$ -		\$ -		\$0
MySmartPlans	\$ 19,700		\$ -		\$ 19,700		\$ -		\$20,685
	\$ -		\$ -		\$ -		\$ -		\$0
Reimbursable Expenses	\$ 1,000		\$ -		\$ 1,000		\$ -		\$1,000
Markup on All Subs @ 5.00%			\$ 631		\$ 4,560		\$ -		
GRAND TOTAL			\$ 19,808		\$ 163,755		\$ 10,020	563	\$193,583