

PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT  
CONTINUING ENGINEERING AGREEMENT – ZHA, INC.

EXHIBIT II  
TASK ORDER # 55A  
7-28-21

**AGREEMENT:** Professional Engineering, Architectural, Project Inspection, Construction Management and Planning Services

**OWNER:** Panama City-Bay County Airport and Industrial District

**CONSULTANT:** ZHA Inc. and its sub-consultants noted below

**SUBCONSULTANTS:** Fitzgerald Collaborative Group (FCG) and Smart Plans

**TASK ORDER DESCRIPTION:** North Terminal Concourse Expansion – Design Services

**SCOPE OF SERVICES:** The CONSULTANT shall provide design services to convert the current shell space on the 2<sup>nd</sup> floor of the North Terminal into holdroom space for passenger boarding from that area to ramp loading positions on the north apron area. The design includes the addition of new restrooms, and concession spaces and creation of passenger seating areas and gate boarding podiums and an exterior walkway with ramps and stairs from the 2<sup>nd</sup> level to the aircraft apron. The design will also include the removal of existing restrooms in the central terminal and addition of floor space to allow for the circulation from the Terminal. The design will give consideration for future vertical circulation requirements of the relocation of the checkpoint screening and bag claim areas as presented in the master plan.

**Background:** The OWNER has determined that additional passenger holdroom space needs to be developed to accommodate new air carriers and increased aircraft size projected for future year's traffic. The OWNER has reviewed potential options for accommodation of additional holdroom space and has completed a Master Plan for the Terminal that identifies future terminal growth to the north. The existing shell space in the North Terminal was determined to be the most appropriate area to accommodate these spaces. Services will include the following services:

The design services will include the design of demolition and renovation of roughly 12,500sf existing shell and finished space as well as a small portions of new structure construction required in both interior and exterior locations. A phasing plan will be developed for constructing the buildout area without any major impacts to the facility operation. After completion of those modifications, additional construction and demolition in the existing central terminal will be sequenced as required to complete the work and adjust existing facility flow of traffic.

**SERVICES NOT INCLUDED:** Services do not include bidding and award, construction administration, CEI or materials testing services associated with the construction phase, which will be authorized under a separate task order.

**SCHEDULE OF SERVICES:** The CONSULTANT shall prepare Initial Schematic Design Documents design documents for review on or before 6 weeks from the Notice to Proceed (NTP). The CONSULTANT shall prepare 35% Schematic Design Documents for review on or before 4 weeks after receipt of review comments. The CONSULTANT shall prepare

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65% Design Development Documents for review on or before 6 weeks after receipt of review comments. The CONSULTANT shall prepare 95% Construction Documents for review on or before 8 weeks after receipt of review comments. The CONSULTANT shall prepare Permit Documents 4 weeks after receipt of review comments. Owner review is assumed to be 2 weeks for each submission.

**COMPENSATION:** As noted below

The Total Fee for Design Services to design the North Terminal Concourse Expansion services with monthly periodic billing is of Four Hundred Sixty-two Thousand Dollars and No Cents (\$462,000.00) which includes the following components:

- A. Hourly Not-to-Exceed Design Services Fees for the CONSULTANT: Hourly compensation with monthly periodic billing to provide professional services, a Not-to-Exceed budget of Ninety-eight Thousand Six Hundred Dollars and No Cents (\$98,600.00).
- B. Lump Sum Basis for Terminal Building Architectural and Engineering Fees for SUBCONSULTANT: Lump Sum compensation with monthly periodic billing to provide professional services, a Lump Sum fee of Three Hundred Thousand Three Hundred Dollars and No Cents (\$300,300.00).
- C. Allowance Basis for LV-Data-Security Fees for SUBCONSULTANT: Allowance compensation with monthly periodic billing to provide professional services, an Allowance fee of Forty-two Thousand Dollars and No Cents (\$42,000.00).
- D. Allowance Basis for Terminal Expansion Food Service Equipment Design Fees for SUBCONSULTANT: Lump Sum compensation with monthly periodic billing to provide professional services, a Lump Sum fee of Ten Thousand Five Hundred Dollars and No Cents (\$10,500.00).
- E. Lump Sum Basis for SUBCONSULTANT: for MySmartPlans mobilization and setup and maintenance fees of Five Thousand Three Hundred Fifty Dollars and No Cents (\$5,350.00).
- F. Allowance Basis for Reimbursable Expenses for CONSULTANTS reimbursable expenses a budget of of Five Thousand Two Hundred Fifty Dollars and No Cents (\$5,250).

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**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, under seal, as of the day and year first above written above,

**ZHA INCORPORATED**

**PANAMA CITY-BAY COUNTY  
AIRPORT AND INDUSTRIAL**

By: 

By: 

Print Name: Frederick J. Mellin, Jr.  
Title: President/CEO

Print Name: Glen McDonald  
Title: Board Chairman