

PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
CONTINUING ENGINEERING AGREEMENT – ZHA, INC.

EXHIBIT II
TASK ORDER # 42-C
OVERFLOW PARKING EXPANSION
03-23-22

AGREEMENT: Professional Engineering, Architectural, Project Inspection, Construction Management and Planning Services

OWNER: Panama City-Bay County Airport and Industrial District

CONSULTANT: ZHA Incorporated

SUBCONSULTANTS: McNeil Carroll Engineers, HG Engineers and MySmartPlans

TASK ORDER DESCRIPTION: Overflow parking expansion design, bid/award and construction administration.

SCOPE OF SERVICES: The CONSULTANT will provide engineering services to support the preparation of the bid package, bid evaluation, bid award, and construction inspection of the Overflow Parking Expansion with the assistance of McNeil Carroll Engineers and HG Engineers.

In line with the Airport's Master Parking Development Plan and in anticipation of continued, increased, overflow parking demand the designated overflow parking area will be expanded, improved and paved to provide additional public parking spaces. In 2019, the CONSULTANT was contracted to design overflow parking east of the RAC ready return facility. The design included design of 126 gravel surface parking spaces with an asphalt drive lane. The project was not bid. Given the growth of aircraft passenger traffic since 2019 and the experiences of the recent holidays, the airport wants to increase the planned overflow parking and asphalt the parking in lieu of the planned gravel. This will include piping the stormwater conveyance ditch running north southwest of West Bay Parkway to create additional area for the parking expansion.

The CONSULTANT shall prepare the instructions to bidders, construction agreement, and non-technical specifications and provide input/advice during the preparation of bid documents, review the draft bid package documents, attend the pre-bid meeting, bid opening and assist in the evaluation of bids and recommendation to the OWNER, to assist in the bid award, and provide periodic inspection of the contractors work in the field as the work progresses. Field inspection reports will be submitted to the Owner of all field inspections and observations. The SUBCONSULTANT will be required to issue instructions to the contractor during construction to enforce compliance with the technical requirements of the contract documents. The CONSULTANT will review pay applications with recommendations of payment amounts, processing of final close-out documents, and other related activities during construction. The SUBCONSULTANT will consult/advise as required during the construction and close-out period.

Periodic inspections by the CONSULTANT shall include on site review of major phases of work and conformance to the plans.

Preparation of any drawings or maps for the bid package is to be provided by SUBCONSULTANTS McNeill Carroll and HG Engineers.

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SCHEDULE OF SERVICES: Services will begin immediately and proceed in compliance with the project schedule:

Design	8 weeks
Bid & Award	3 weeks
Construction	18 weeks
Total	29 weeks

COMPENSATION: As noted below

The Total Fee for Design, Bid & Award and Construction Inspection services for The Overflow Parking Expansion services with monthly periodic billing is of Sixty-eight Thousand Eight-eight Dollars and No Cents (\$68,088.00) which includes the following components:

- A. Hourly Not-to-Exceed Design Services Fees for the CONSULTANT: Hourly compensation with monthly periodic billing to provide professional services, a Not-to-Exceed budget of Eighteen Thousand Four Hundred Thirty-eight Dollars and No Cents (\$18,438.00).
- B. Lump Sum Basis for Parking Civil Engineering Fees for McNeill Carroll: Lump Sum compensation with monthly periodic billing to provide professional services, a Lump Sum fee of Thirty-nine Thousand Six Hundred Fifty Dollars and No Cents (\$39,650.00).
- C. Lump Sum Basis for Site Lighting Engineering Fees for HG Engineers: Lump Sum compensation with monthly periodic billing to provide professional services, a Lump Sum fee of Four Thousand Fifty Dollars and No Cents (\$4,000.00).
- D. Lump Sum Basis for SUBCONSULTANT: for MySmartPlans mobilization and setup and maintenance fees of Six Thousand Dollars and No Cents (\$6,000.00).

End of Task Order.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, under seal, as of the day and year first above written above,

ZHA INCORPORATED

**PANAMA CITY-BAY COUNTY
AIRPORT AND INDUSTRIAL**

By: 

By: 

Print Name: Frederick J. Mellin, Jr.
Title: President/CEO

Print Name: Glen McDonald
Title: Board Chair