

**PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT
NORTHWEST FLORIDA BEACHES INTERNATIONAL AIRPORT**

BOARD MEETING

DATE: **May 29, 2024**
TIME: **9:00 a.m.**
PLACE: **Board Room, Second Floor, Terminal Building**

AGENDA

1. Board Chair – Call Meeting to Order
 - a. Invocation
 - b. Pledge of Allegiance
 - c. Roll Call

2. Public Comments

3. Acceptance of Agenda

4. Airport Reports
 - a. Activity Report
 - b. Financial Report

5. Presentation – Recognition of Retirement of Denise Beach (JW)

6. Consent Agenda
 - a. Approve Board Meeting Minutes – April 24, 2024 (BH)
 - b. Approve Policy Change for Purchasing Policy (DG/GF)
 - c. Approval of Purchase of Motorized Passenger Stairway
 - d. Approval of Purchase of Fuel Dispenser Units from A. Phelps
 - e. Approval of Modified Board Meeting Schedule

7. Business Agenda
 - a. Approval of Parking Management Contract (PM)
 - b. Approve Single Source Procurement for Entrance Road Sign Repair (NH)
 - c. Approve ZHA Task Order #55-A4 Additional Services, unforeseen underground obstructions
 - d. Approve ZHA Task Order – #55-A5 North Terminal Concourse – Extended Construction Administration Services
 - e. Approve ZHA Task Order – #49-F Terminal Bag Make-Up Expansion – Extended Construction Administration Services

- f. Discussion of Parking Plan for Peak Travel (RM/NH)
- 8. Construction Updates (information only)
 - a. Terminal Buildout (RM)
 - b. Bag Makeup Expansion (RM)
 - c. Admin Lot (NH)
- 9. Planning Update (information only)
 - a. North Terminal Expansion
 - i. Virtual Walk Through of Terminal Expansion (PM)
 - b. Project InSPIRE
 - i. Site Selection Update (PM)
- 10. Bay EDA Update (information only)
- 11. The Moore Agency Update (information only)
- 12. Executive Director Report
- 13. Adjournment

Meeting Schedule: June 26, 2024 - Board Meeting 9:00 a.m.