

MEETING MINUTES

PANAMA CITY – BAY COUNTY AIRPORT AND INDUSTRIAL DISTRICT

Opening:

The Workshop Meeting of the Panama City-Bay County Airport and Industrial District was called to order at 10:00 a.m., December 13, 2013 in the Airport Board Room by Chairman Pilcher.

The Invocation was given by Ms. Patty Mitchell.

The Pledge of Allegiance was led by Chairman Pilcher.

The Executive Secretary called the roll and indicated that all Board Members were present except Mr. Carey Scott.

Workshop Discussion:

Mr. Paul Puckli, Mr. Kevin Withers, and Mr. Rob Fuller, representatives from CHA, Inc., the airport's Master Plan firm, opened the workshop with an overview of the areas of the terminal building to be toured as part of the ongoing discussion concerning the development of the airport's Master Plan. The tour group consisted of members of the Board, airport staff, airport attorney, CHA personnel, and representatives from the News Herald.

A tour of the areas within the terminal building which are being considered for future development provided an opportunity for the Board Members to visualize the changes and potential growth opportunities. The following is a list of the areas toured by the group:

- Concourse area (Boarding Gates 1 through 5)
- Concourse area (Boarding Gates 6 and 7)
- International travel corridor area (Boarding Gate 2)
- Vacant storage area upstairs adjacent to international travel corridor
- Baggage claim area
- TSA screening checkpoint area
- Outside ramp area at Boarding Gates 1 and 2
- Outbound bag room for baggage handling system
- Conveyor system area for baggage handling system
- Ticket counter areas on main floor

Following the tour, Mr. Puckli reviewed the overall concepts presented and discussed the areas of priority; specifically the need to expand the baggage handling area, the TSA checkpoint area and the concessions area.

Following Board discussion, there was a general consensus from Board Members that the most effective area for expansion would be toward the north. Mr. Puckli stated that members from CHA would take the feedback provided by the Board as a result of the tour and bring a recommendation back to the Board for consideration at the February 2014 Board Meeting.

Adjournment:

The Workshop was adjourned at approximately 11:40 a.m.

Patty Mitchell, Executive Secretary

John Pilcher, Chairman