

**PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL  
DISTRICT NORTHWEST FLORIDA BEACHES INTERNATIONAL  
AIRPORT**

**BOARD MEETING**

**DATE:**       **October 25, 2023**  
**TIME:**       **9:00 a.m.**  
**PLACE:**      **Board Room, Second Floor, Terminal Building**

**AGENDA**

1.     Board Chair – Call Meeting to Order  
      Invocation  
      Pledge of Allegiance  
      Roll Call
2.     Public Comments
3.     Acceptance of Agenda
4.     Presentation – Recognition of Carol Roberts – 46 Years of Service at the Bay County  
          Chamber of Commerce
5.     Airport Reports
  - a.     Activity Report
6.     Consent Agenda
  - a.     Approve Board Meeting Minutes – September 27, 2023
  - b.     Approve Audit Committee Meeting Minutes – October 16, 2023
  - c.     Approve Menzies 2024 Budget
  - d.     Ratification of Underground Power Line Easement with Florida Power and Light  
          Company for Southern Sky Aviation
7.     Business Items
  - a.     Approve Audit Services – Selection Committee Recommendation
  - b.     Approve ZHA Task Order #68 – New Mechanical Mezzanine Design and  
          Existing Equipment Relocation
  - c.     Authorization to Extend Airline Lease and Use Agreement – 2-year Option
8.     Construction Updates (information only)
  - a.     Parking Lot Expansion
  - b.     Terminal Buildout
  - c.     Bag Makeup Expansion
  - d.     Sheltair
  - e.     Southern Sky Aviation
9.     Planning Update (information only)
  - a.     North Terminal Expansion
10.    Bay EDA Update (information only)

11. The Moore Agency Update (information only)
12. Executive Director Report
13. Adjournment
14. Meeting Schedule: November 15, 2023 – Board Meeting 9:00 a.m.