

**PANAMA CITY-BAY COUNTY AIRPORT AND INDUSTRIAL  
DISTRICT NORTHWEST FLORIDA BEACHES INTERNATIONAL  
AIRPORT**

**BOARD MEETING**

**DATE:**        **July 27, 2022**  
**TIME:**        **9:00 a.m.**  
**PLACE:**      **Board Room, Second Floor, Terminal Building**

**AGENDA**

1. Board Chairman – Call Meeting to Order
2. Public Comments
3. Acceptance of Agenda
4. District Administrative Items
  - a. Election of Officers
    - i. Chair
    - ii. Vice Chair
  - b. Annual Review of Guidelines
5. Airport Reports
  - a. Activity Report
  - b. Financial Report
6. Consent Agenda
  - a. Approve Board Meeting Minutes – June 29, 2022
  - b. Approve ZHA Task Order #51-C – General Planning Services
  - c. Approve Audit Engagement – Tipton, Marler, Garner & Chastain
  - d. Approve Deep Well Installation – Burkett and Son’s Well Service
7. Business Items
  - a. Approve Policy Change – Purchasing Policy
    - Minor corrections and editorial changes
    - Increase Executive Director Signature Authority
    - Add Owner Direct Purchases
  - b. Approve and Adopt Resolution for One Time Bonus for District Employees
8. Construction Updates (information only)
  - a. Airport Entrance Roundabout and State Road 388 Alignment
9. Bay EDA Update (information only)
10. The Moore Agency (information only)

11. Executive Director Report

12. Adjournment and Ethics Training immediately following Board Meeting.

13. Meeting Schedule:

August 24, 2022 – Board Meeting 9:00 a.m.

September 2, 2022 – Board Budget Workshop 9:00 a.m.